

**SUN VALLEY AIR SERVICE BOARD  
MEETING MINUTES  
July 20, 2022 at 2:00 PM**

**Present:** Neil Bradshaw - Mayor, City of Ketchum  
Martha Burke - Mayor, City of Hailey  
Peter M. Hendricks - Mayor, City of Sun Valley  
Muffy Davis, Blaine County Commissioner

**Absent:** None

**Staff:** Jade Riley – Administrator, City of Ketchum  
Walt Femling – Administrator, City of Sun Valley  
Nancy Flannigan – City Clerk/Asst. to the City Admin., City of Sun Valley

**CALL TO ORDER**

Chair Bradshaw called the meeting to order at 2:10 PM.

**PUBLIC COMMENT**

None.

**REMARKS FROM THE CHAIR**

None.

**REMARKS FROM THE BOARD**

None.

**CONSENT AGENDA**

1. Approval of Air Service Board Minutes of May 25, 2022
2. Receive and File Financials:
  - a. 1% Local Option Tax Report: April 2022 – May 2022

Mayor Hendricks made one comment on the 1% report. This year's month as compared to last year's month is significantly higher.

**Motion to approve the consent agenda, *in toto*.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Hendricks, Mayor of Sun Valley
<b>SECONDER:</b>	Martha Burke, Mayor of Hailey
<b>AYES:</b>	Bradshaw, Burke, Hendricks

**ACTION/DISCUSSION/PRESENTATION**

**3. Authorization for payment of bills on-hand through July 15, 2022.**

**Motion to approve the bills on-hand through July 15, 2022.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Martha Burke, Mayor of Hailey
<b>SECONDER:</b>	Peter Hendricks, Mayor of Sun Valley
<b>AYES:</b>	Bradshaw, Burke, Hendricks

**4. Presentation and approval of FY21 audited financial statements – Workman & Company, CPA’s**

Dennis Brown with Workman & Company went over the audit, which was issued in December 2021. He pointed out that we have a gap of when the local option tax is received from each City. The businesses remit the tax to the cities and the cities then remit the taxes to the Sun Valley Air Service Board, but he sees no concerns with this method.

**Motion to accept the audit, as presented.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Hendricks, Mayor of Sun Valley
<b>SECONDER:</b>	Martha Burke, Mayor of Hailey
<b>AYES:</b>	Bradshaw, Burke, Hendricks

**5. Discussion regarding FY2022 budget performance and preliminary discussion of proposed budget for FY2023.**

Ketchum City Administrator Jade Riley stated that Ketchum Treasurer Shellie Ruble confirmed with each City to be sure they are comfortable with their proposed 1% local option tax revenue projections. Carol Waller, Fly Sun Valley Alliance, mentioned that once the audit is set, the contractors could come back with a request. They propose a 50/50 split and to distribute the fund balance immediately. If approved by the board, they could take the ending fund balance and immediately disburse to each organization. Scott Fortner, Visit Sun Valley, is stating they want to be nimble, and they’d be mindful of public funds and would spend the funds accordingly. Mayor Bradshaw stated that he is fine with what was proposed, and Mayors Burke and Hendricks concurred. We will put this back on the agenda at the next meeting as an action item so that it can be acted upon at that time.

6. Fly Sun Valley Alliance Service Update

Carol Waller explained that enplanements are up 17%, even with a closure to repave the runway. They are happy they've been able to maintain air service and it's good to have that guaranteed service.

7. Sun Valley Marketing Alliance Update

Scott Fortner stated that we are starting to see a little bit of slowing for reservations and rates are still up in terms of lodging. This is happening all over the west. Overall, we're not seeing as large an influx of people though we are still seeing consistent lengths of stay. Mayor Hendricks asked whether Fortner is seeing an increase on the cost of services with their vendors to which he affirmed.

**ADJOURNMENT**

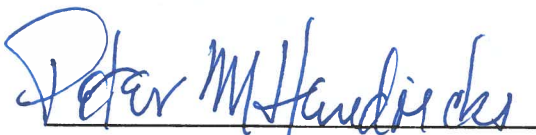
**Motion to adjourn.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Hendricks, Mayor of Sun Valley
<b>SECONDER:</b>	Martha Burke, Mayor of Hailey
<b>AYES:</b>	Bradshaw, Burke, Hendricks

Meeting adjourned at 2:43 PM.



\_\_\_\_\_  
Neil Bradshaw, Chair



\_\_\_\_\_  
Peter M. Hendricks, Secretary/Treasurer