

**SUN VALLEY AIR SERVICE BOARD  
MEETING MINUTES  
January 18, 2023 at 2:00 PM  
Sun Valley City Hall**

**CALL TO ORDER**

Mayor Bradshaw called the meeting to order at 2:00 PM

**Present:** Neil Bradshaw - Mayor, City of Ketchum  
Peter M. Hendricks – Mayor, City of Sun Valley  
Martha Burke – Mayor, City of Hailey

**Absent:** Blaine County Commissioner Muffy Davis

**Staff:** Jade Riley – City Administrator, City of Ketchum (*via Zoom*)  
Shellie Rubel – City Treasurer, City of Ketchum (*via Zoom*)  
Walt Femling – City Administrator, City of Sun Valley  
Nancy Flannigan – City Clerk, City of Sun Valley

**PUBLIC COMMENT**

None.

**ELECTION OF OFFICERS FOR 2023**

1. The board discussed the various positions, and the decision was made to keep Mayor Bradshaw as the Chair and Mayor Hendricks as the Secretary/Treasurer.

**Motion to elect the officers for 2023**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Hendricks, Mayor of Sun Valley
<b>SECONDER:</b>	Martha Burke, Mayor of Hailey
<b>AYES:</b>	Bradshaw, Burke, Hendricks

**REMARKS FROM THE CHAIR**

None.

**REMARKS FROM THE BOARD**

None.

**CONSENT AGENDA**

2. Approval of Air Service Board Minutes from December 14, 2022
3. Approve the Contract Amounts for FSVA (45%) and VSV (55%)
4. Receive and File Financials:
  - a. 1% Local Option Tax Report – November 2022 Months of Service

**Motion to approve the consent agenda, *in toto*.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Hendricks, Mayor of Sun Valley
<b>SECONDER:</b>	Martha Burke, Mayor of Hailey
<b>AYES:</b>	Bradshaw, Burke, Hendricks

**ACTION/DISCUSSION/PRESENTATIONS**

5. Authorization for payment of bills on-hand through January 13, 2023.

**Motion to approve payment of bills on-hand through January 13, 2023.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Hendricks, Mayor of Sun Valley
<b>SECONDER:</b>	Martha Burke, Mayor of Hailey
<b>AYES:</b>	Bradshaw, Burke, Hendricks

6. **Presentation and acceptance of the FY2022 audited financial statements by Workman & Company.**

Auditor Brady Workman presented the FY2022 audit and pointed out the main points. Mayor Hendricks pointed out a mistake that they need to fix, and it was recommended that the budget come back to a later meeting with the audit corrected.

**Motion to table to the next SVASB meeting acceptance of the FY2022 audit.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Hendricks, Mayor of Sun Valley
<b>SECONDER:</b>	Martha Burke, Mayor of Hailey
<b>AYES:</b>	Bradshaw, Burke, Hendricks

7. **Discussion on renewing/extending the contracts with Fly Sun Valley Alliance and Sun Valley Tourism (f/k/a Marketing) Alliance.**

Mayor Hendricks pointed out that we want to clean up these contracts. We'll bring the drafts back to the next meeting for discussion. City Clerk Flannigan will speak with Attorney Matt Johnson to get recommended language.

**Motion to bring updated contracts back to the next meeting for discussion.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Hendricks, Mayor of Sun Valley
<b>SECONDER:</b>	Martha Burke, Mayor of Hailey
<b>AYES:</b>	Bradshaw, Burke, Hendricks

8. **Receive and file allocation of voting rights report for 2023.**

City Administrator Riley pointed out that there is an updated number for the allocation of voting rights and that Ketchum has an updated number. It was decided to bring it back to the next meeting for approval.

**Motion to table the allocation of voting rights report for 2023 to the next meeting.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Hendricks, Mayor of Sun Valley
<b>SECONDER:</b>	Martha Burke, Mayor of Hailey
<b>AYES:</b>	Bradshaw, Burke, Hendricks

**9. Fly Sun Valley Alliance air service update.**

Carol Waller pointed out that the airport finalized their stats for December and enplanements are up. We are having conversations with our airline partners with our summer service. People are looking to book flights. She pointed out an interesting article in the New York Times and MRG's that she recently shared.

**10. Sun Valley Marketing Alliance update.**

Scott Fortner gave some highlights and said that advanced reservations are relatively strong and pacing better than they were at the same time last year. We are seeing a lot of people from Utah and from Tahoe even though they have both received a lot of snow. It'll be interesting to see how summer will be.

**ADJOURNMENT**

**Motion to adjourn.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Martha Burke, Mayor of Hailey
<b>SECONDER:</b>	Peter Hendricks
<b>AYES:</b>	Bradshaw, Burke, Hendricks

Meeting adjourned at 2:31 PM.



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Neil Bradshaw, Chair



Peter M. Hendricks, Secretary/Treasurer